

The materials in this manual are only for the use of the parishes in the Diocese of Madison. They may not be used by any other parish or diocese without written consent of the Diocese of Madison.

Directory of Parish Life & Ministries

Saint Veronica Catholic Church
400 Any Street, AnyTown, WV 42000

Our Mission as a Parish

**We, the People of God,
Under the patronage of Saint Veronica,
are called to be disciples of Jesus Christ.
As members of the Body of Christ,
gathering for worship around the Table of Word and Sacrament,
we commit ourselves to love and support one another
In faith, hope and love.
We are sent forth as apostles, in the power of the Holy Spirit,
to make the Good News of Jesus Christ present and alive in our world
through evangelization and hospitality, healing and service,
education and the establishment of justice.**

Saint Veronica Parish has many opportunities for you to fulfill your commitment to serve the Lord and His people in action. I invite you to read the following pages carefully, exploring the breadth and diversity of parish life. Through these ministries and activities, you share the mission of Christ and His Church. Come to Mass next Sunday prepared to make your commitment to get involved.

- Rev. Msgr. Scott Mahoney, Pastor

Christian Education

- **Religious Education Program:** Teachers, aides, office staff, and persons with craft skills are needed for our religious education programs at all levels, pre-school through twelfth grade, both in English and Spanish. Extensive training and ongoing formation are available.
- **Elementary**
- **Junior High**
- **First Eucharist**
- **Sunday Preschool**
- **Initiation of Children**
- **High School and Adult Confirmation**
- **Saint Veronica Parish School:** Volunteers are needed for the school office, tutoring, sports, and updating alumni database entries.
- **Christian Initiation of Adults (RCIA):** Those who are preparing to enter the Catholic Church through an extended period of instruction and formation need Catholics to assist them as mentors and sponsors.
- **Baptism Preparation:** Instructors are needed to help prepare parents for the baptism of their children.

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Liturgy

- **Altar Servers:** All children of the parish, fourth grade and older, are invited to assist at Sunday and Weekday liturgies and other special occasions as needed. Training provided.
- **Church Environment:** Volunteers are needed to prepare and care for items used at liturgy in the decoration of the church, e.g., linens, wall banners, flowers and plants.
- **Eucharistic Ministers at Mass:** Eucharistic ministers are needed to assist in giving Holy Communion at Mass. Training is provided.
- **Children's Liturgy of the Word:** Teachers and aides are needed at the 9:30 and 11:00 am Sunday Masses.
- **Lectors:** Effective and faith-filled readers are needed to proclaim God's Word at Sunday and daily Mass, other liturgies, and funerals. Training and ongoing formation are provided (and required).
- **Music Ministers:** Both singers and instrumentalists are welcome. Auditions may be required.
 - **Cantors (Song Leaders)**
 - **St. Veronica's Choir (9:30 Mass)**
 - **Kids and Senior Kids Choirs**
 - **Contemporary Ensemble (11:00 Mass)**
 - **Youth Ensemble**
 - **Hispanic Ensemble**
 - **Nueva Esperanza (Spanish Youth)**
 - **Vietnamese Choir**
- **Sacristans:** Adult volunteers are needed to set up for Mass Sundays and Weekdays. Training provided.
- **Ushers:** Men and women are needed to serve as ushers at Sunday Masses. This important liturgical ministry includes greeting and welcoming those who come to Mass, helping them find a place, collecting the offering, and distributing the parish bulletin. Training is provided.
- **Wedding Coordinators:** Training is provided for those who assist couples in the preparation and celebration of their wedding.

Parish Office & Maintenance

- **Parish Office:** Adults are needed to assist in the assembly and labeling of parish mailings, help with preparation of the bulletins, parish census data entry, phone calls and miscellaneous tasks. Volunteers are especially needed to assist with Spanish and Vietnamese translations.
- **Maintenance:** Adult volunteers are needed to help care for the parish and school facilities - church and other buildings, and the grounds.

Social Justice

- **Respect Life:** Adults are needed to staff the Pro-Life Center, to collect clothes, goods, knit booties, and to advocate for the dignity of life at every age.
- **Pax Christi (The Peace of Christ):** This group, affiliated with an international Catholic organization, advocates a spirituality based on non-violence, and engages in activity to promote justice and peace.

- **Friends of Croix de Bouquet, Haiti:** Organized by the Haitian community of our parish, this group needs assistance in fund raising efforts on behalf of their homeland, one of the poorest nations in the world.
- **Gay and Lesbian Outreach:** This ministry, in union with the Archdiocesan Office for Ministry with Gay and Lesbian Catholics, provides spiritual support.

Parish Organizations

- **Catholic Daughters:** This is a charitable organization of women serving the Church.
- **Italian Catholic Federation:** The members engage in social activities and fund-raising events to assist the parish and the larger Church. You don't have to be Italian, but it helps to enjoy Italian culture.
- **Knights of Columbus (K. of C.):** Catholic men's fraternal organization engaged in charitable services to the parish community, especially promoting respect for human life and vocations to the priesthood and religious life.
- **Ladies of Columbus:** The members of the women's counterpart to the Knights of Columbus are involved in fund-raising and charitable works.
- **St. Veronica's Women's Council:** This organization is dedicated to the betterment of parish life.

Service & Community

- **St. Vincent de Paul Society:** This parish society, part of an Archdiocesan and worldwide network, is dedicated to serving the needs of the poor in our midst. Members take up monthly monetary collections after Mass. Members "on duty" are needed to personally interview those seeking help and provide assistance.
- **Thanksgiving Food Collection:** Assistance is needed with food collection during the four weeks before Thanksgiving.
- **HIV/AIDS Support Ministry:** Volunteers are needed to assist those living with HIV/AIDS with special understanding and support.
- **Bereavement Ministry:** Members of the parish are trained and organized to provide spiritual assistance and funeral planning for families of deceased members. Lectors, Eucharistic Ministers, and song leaders are also needed for funeral Masses.
- **Eucharistic Ministers to the Sick and Shut-ins:** Visit the sick in private homes and convalescent hospitals and bring Communion, usually on Sunday morning. Training is provided.
- **St. Veronica's Friendly Visitors:** Members visit the sick, elderly and handicapped; also provide transportation to doctor appointments, Mass and other needs.
- **Sew 'n' Sews:** Members crochet and knit afghans for warm up America, Catholic charities and House of Ruth.
- **12-Step Programs:** St. Veronica's hosts a variety of group meetings. Contact the parish office.

- **Parish Fiesta:** Fiesta weekend is the 2nd weekend in May. Volunteers are needed for booth chairs and attendants, as well as clean up crew the following Monday.

Spiritual Life & Prayer Groups

- **Eucharistic Exposition and Adoration:** Volunteers help set up and organize the Reflection Room for First Friday exposition of the Blessed Sacrament.
- **Prayer Warriors:** Members are welcomed to pray in support of the entire parish, priests and family life, and arrange "Healing Masses".
- **Our Lady's Rosary Prayer Group:** This group of women meet weekly to pray the rosary.
- **Centering Prayer:** Contemplative prayer is the focus of this group that meets every Tuesday night in the Reflection Room.

Youth Programs

- **Youth Ministry:** Adults are needed to assist in the various activities, programs and events with our young people of **Junior High and Senior High** age, as well as **Young Adults**.
- **Scouts:** St. Veronica's sponsors and hosts a variety of scouting groups for both boys and girls of all ages. Adult leaders are always needed.

Ministries in the Spanish-Speaking Community

The Spanish-speaking community of St. Veronica's organizes a large number of organizations, activities and ministries providing liturgical and service opportunities. **Lectors, Eucharistic Ministers, choir members, ushers and altar servers** unite to provide graceful service at the 12:30 **Spanish Mass** and other celebrations. Religious education teachers are needed, as well as leaders of **baptismal preparation** classes and **wedding coordinators**. **Youth Ministry** (*Nueva Esperanza*) offers many opportunities for spiritual and social growth, as do the **Marriage Enrichment** (*Grupo de Matrimonios*), **prayer group** (*Grupo de Oracion*) and **Bible study** programs. There are also **service ministries** to visit the sick and care for the poor. **Especially needed are committed active Catholics who are fluently bilingual.** Contact the parish office for more information.

Vietnamese Ministries

The Vietnamese community of St. Veronica's has the full range of liturgical ministries, as well as an extensive array of opportunities for spiritual enrichment. The **Fatima Youth, Prayer Group, Cursillo, Catholic Mothers, and Sacred Heart Men's Group** all invite participants to pray, study and deepen their lives of prayer. Teachers and aides are needed to assist in **Religious Education** and **Vietnamese Language** classes, as well as **Baptismal classes** and **Christian Initiation**. Contact Fr. John Tran or the parish office for more information.

At Sunday's Mass, our school children will distribute and collect Time and Talent Commitment Forms on which you can indicate your interest to get involved. Your generous commitment will be gratefully acknowledged very soon afterwards when you will receive further information regarding orientation and preparation for the particular ministry you choose.

The work of many dedicated Time and Talent Committee Members went into compiling this directory. We are aware of the imperfections in all human works. So if we missed any groups or ministries, we apologize.